

Oxford Library Board Meeting Minutes

February 3, 2025

Present: Jayne Keiser, Lauren Roberts, Colleen Bowers, Christine Luedtke, Jessica Arieux, Deb Kinney, Megan Dial-Lapcewich, and Billie Ruden

Minutes: A motion was made and seconded by Arieux/Bowers to approve the December minutes. Motion carried.

Librarian Report - In January the library was open 123 hours with 291 patrons in the library, 37 computer users, 263 physical materials and 147 e-books were checked out. Seven new library cards were issued. 62 patrons attended the various programs in the library. There were 20 craft bags and 59 scavenger hunt cards distributed in January.

Libby How To Program - Lauren to introduce a new program in March on “how to” use Libby which has been requested by senior library patrons.

Computer Update - Because of problems with the front desk laptop, Lauren looked into grants available to apply for a new laptop. She was able to fix the laptop by resetting the computer. There was a suggestion to apply for a grant for another children’s laptop.

FY26 Budget - The initial 2026 Oxford City Budget meeting will be Tuesday, February 11. The replacement of the library windows will be in this budget. There was discussion on Lauren’s salary for 2026. Billie will email the mayor about a possible cost of living increase for Lauren and funds for professional development.

Posy Bakery and Cakes Book Club - A new book club at the Posy Bakery and Cakes started in January and will be on the second Saturday of the month from 3:00 to 4:00 p.m. Lauren led the group with seventeen participants at the first meeting.

University of Iowa SLIS Practicum Student - The University of Iowa SLIS student helping Lauren began in January and will end in May. She will be working on programming and collection development.

Upcoming Professional Development - There will be several upcoming professional development opportunities for Lauren as a librarian in Johnson County. The Johnson County Library Directors meeting will be February 11. There will be a meeting about the 2025 summer reading program.

Nonfiction Re-arrangement - Lauren pointed out the re-arrangement of the library’s non-fiction books. She condensed the puzzles and made room for additional non-fiction books.

Seed Library & Community Tool Library - Chris Anderson, a naturalist, proposed starting a seed library at the Oxford Library. Extra heirloom seeds would be donated and available to patrons to take. Chris has heirloom seeds to begin the seed library and envelopes to use for the

seeds. An application for the seed library needs to be completed and sent to the State of Iowa yearly. All of the board members thought the seed library was a great idea.

A virtual tool/skills library would involve a spreadsheet of tools and skills community members have to lend.

The next meeting will be Monday, March 3, at 6:30 P.M. at the library.

Motion made and seconded by Keiser/Kinney to adjourn the meeting. Motion carried.