

# Oxford Library Board Meeting Minutes

## May 6, 2024

**Present:** Jayne Keiser, Billie Ruden, Lauren Roberts, Jessica Arieux, Colleen Bowers, Elizabeth Spratt, and Megan Dial-Lapcewich

**Absent:** Deb Kinney

**Minutes:** A motion was made and seconded by Spratt/Arieux to approve the April minutes. Motion carried.

**Librarian Report** - In April the library was open 75.5 hours with 358 patrons in the library, 6 computer users, 192 physical materials and 110 e-books were checked out. Two new library cards were issued. 132 patrons attended the various programs in the library. There were 20 craft bags and 2 coloring pages distributed in April.

**Library Practicum Student** - A library science practicum student will be assisting Lauren at the library during the summer and the fall until Thanksgiving. Lauren plans to highlight this at the Oxford City Council meeting. He will be working on library operations approximately ten hours per week for 120 hours for the semester.

**Spring Book Sale** - The library's spring book sale was on April 27 during the Rural Road Trip event in Oxford. The free will donation generated more funds than a set price for a total of \$517 for the book sale.

**Library Window Repair** - The library window repair has not been done. The City Council thought the first quote was too high, and the council person heading up this project is leaving the City Council.

**Summer Reading Program** - Lauren will be getting a "wish list" ready with the summer reading program's needed items. She will put the "wish list" link in the Oxford newsletter and post it on the library's website and social media. Lauren is preparing a binder with the summer reading program schedule, programs and speakers so all the information is in one place.

Humanities of Iowa will have two people present personal stories in July at the library.

**Farmers Market** - The Oxford farmers market will be on Thursday evenings this summer on Augusta. The library can have a table to sell books .

**Story Time at the First Station** - Lauren will have a story time at the Oxford Fire Stationer for their kid's day in May. She will have Smoky the Bear stickers.

**CCA Elementary Visit** - The second graders from CCA elementary will visit the library on May 28. Lauren will highlight the summer reading program.

The next meeting will be Monday, June 3, at 6:30 P.M. at the library.

Motion made and seconded by Keiser/Spratt to adjourn the meeting. Motion carried.