

Oxford Library Board Meeting Minutes

March 4, 2024

Present: Jayne Keiser, Deb Kinney, Lauren Roberts, Jessica Arieux, Colleen Bowers, Elizabeth Spratt, and Megan Dial-Lapcewich

Absent: Billie Ruden

Minutes: A motion was made and seconded by Arieux/Bowers to approve the February minutes. Motion carried.

Librarian Report - In February the library was open 78.5 hours with 264 patrons in the library, 16 computer users, 203 physical materials and 128 e-books were checked out. Five new library cards were issued. 61 patrons attended the various programs in the library. There were 30 craft bags distributed in February.

Farm Animal Program - A farm animal program that will occur this summer has been fully paid by community and business donations.

Oxford Library Accreditation - The accreditation paperwork for the tier three status for the Oxford Library has been submitted successfully. Accreditation renewal must be filed every three years.

Spring Book Sale - The library's spring book sale will occur on April 27 from 10:00 am-3:00 pm which is the date of the Rural Road Trip event in Oxford. It was suggested to advertise the book sale in the Tiffin newsletter. A free will donation instead of a set price for the books will be tried this time to see if this brings in more money. Lauren will be weeding books from the library's collection to sell at the book sale along with donated books.

Solon Staff Training - Lauren will take part in the Solon Library's staff training. The training will be on youth development and culture building.

April State Library Conferences - The Iowa State Library youth and summer reading program conferences will be April 8 - 10. The library will be closed April 9 and 10 so Lauren can attend the conferences.

April Meeting Topics - Increasing library hours in July and the Library Director evaluation will be on the agenda for April. The Library Director evaluation will take place at 6:00 pm in a closed session.

The next meeting will be Monday, April 1, at 6:00 P.M. at the library. The meeting will begin early for the Library Director evaluation.

Motion made and seconded by Spratt/Kinney to adjourn the meeting. Motion carried.

