

Oxford Library Board Meeting Minutes

February 5, 2024

Present: Jayne Keiser, Deb Kinney, Lauren Roberts, Billie Ruden, Colleen Bowers, Elizabeth Spratt, and Megan Dial-Lapcewich

Absent: Jessica Arieux

Minutes: A motion was made and seconded by Kinney/Spratt to approve the December minutes. Motion carried.

Librarian Report - In January the library was open 49 hours with 117 patrons in the library, 3 computer users, 157 physical materials and 141 e-books were checked out. Two new library cards were issued. 34 patrons attended the various programs in the library. Craft bags were not distributed in January.

Social Media Initiatives - Lauren attended a lecture on marketing tips for small libraries. She has started posting book highlights on Facebook featuring new books and book recommendations for all ages.

Greater Iowa City Newsletter - The Oxford Library was mentioned in the Greater Iowa City digital newsletter for the library's Light Up Oxford activities.

Summer Reading Program Planning - The 2024 Summer Reading Program is entitled Read, Renew, Repeat which will be a recycling/conservation theme. A magician is scheduled to perform at the library in June. Shark Tank from the Mississippi River Museum will be at Oxford City Hall the end of July. The cost will be split with the Solon Library that will also have the Shark Tank for part of the day. A cultural program by Iowa Humanities that features people with unique stories has been applied for by Lauren and will be in July.

Virtual WebJunction Children's Courses - Lauren has signed up for several continuing education classes through WebJunction.

Oxford Library Strategic Plan - The Oxford Library Strategic Plan was revised per the board's input at our special meeting. A motion was made and seconded by Ruden/Spratt to approve the revised Oxford Library Strategic Plan .

Library Director Salary - Billie Ruden will meet with the Oxford mayor, Heather Johnson, this month regarding a raise for Lauren.

The next meeting will be Monday, March 4, at 6:30 P.M. at the library.

Motion made and seconded by Keiser/Spratt to adjourn the meeting. Motion carried.

